

Health & Human Services Collaborative-Vulnerable Populations Workgroup
Held at Billie's Restaurant
September 04, 2007

Present: Pamela Holstein-Wallace, Chair-WV Homeland Security Region 3
Planner

Holly Morgan-Frye, Shepherd University
Trina Bartlett, United Way of the Eastern Panhandle
Barbara Miller, Jefferson County Office of Emergency Management & HS
Kelly Duncan, Literacy Volunteers
Lynn Wagner, Animal Welfare Society
Marianne Perry, Valley Medical Transport
David Hoge, WV Dept. of Military Affairs & Public Safety

Pam called the meeting to order at 12:15 p.m. and explained the group's purpose. This is the second meeting of this committee, which represents the counties in the Eastern Panhandle.

Pam explained the goals (see attached goals).

September 11 Activities on the United Way Day of Caring:

Breakfast at 7:30 in Shepherdstown. Kelly Duncan will take any brochures from Morgan Grove Park kick-off breakfast to Martinsburg Wal-Mart; Lynn Wagner will take brochures from Morgan Grove to Charles Town Wal-Mart.

Berkeley County-Set up at Wal-Mart from 9 a.m. – 3 p.m. Set up should be between 8:30 and 9:00.

Wally Wise-Holly to provide persons to wear the costume
-Steve Allen to provide costume, display, and pamphlets
-Wally needs an escort because he can't talk

Manning the Berkeley County Table at Wal-Mart:

9:30am to 12pm (noon)- Steve and Melissa Allen
Noon to 3pm- Claire Panek

(More help is needed on these two shifts and LEPC members have been asked to help. Volunteers get Day of Caring t-shirt and invitation to dinner at Berkeley County Youth Fairgrounds dinner by Outback).

Tables for Red Cross, Literacy Volunteers, Animals, etc. and chairs and canopy is being arranged and set up by Kelly Duncan.

Jefferson County-Set up at Wal-Mart. Kelly to check with Red Cross about tables, bags, etc. Set up 8:30 – 9:00. Man tables from 9 a.m. – 3 p.m.
Holly Frye will provide students to man the table, but table needs to be set up, ready to go.
Barb Miller will try to get a couple of CERTS to assist them in answering preparedness questions.

If anyone else wants to set up either place, they should contact Trina Bartlett. Trina needs T-Shirt sizes. No smalls are available.

Outback is providing food for the dinner, which will be held at the Youth Fairgrounds in Berkeley County, beginning at 4:30 p.m. for anyone who worked.

Packets of information will be assembled by Shepherd University Women's Basketball Team at the Christ Reform Church beside of Tommy's Pizza in Shepherdstown. An estimated 500 packets will be needed to deliver to the Meals on Wheels clients and in Jefferson, Berkeley and Morgan Counties and Berkeley County Senior Center.

Holly Frye is the contact for anyone needing to drop off brochures or items for the bags. These will be assembled on 9/11 and delivered at a later date.

Lynn Wagner said to let her know if more Animals brochures are needed. She brought 500 to the meeting.

The next meeting of the Health & Human Services Collaborative-Vulnerable Populations Committee will be held at the Daily Grind (beside the mall) in Berkeley County on Wednesday, October 10 at Noon. Trina has confirmed the place. We will review/update our annual plan (see attached). Please RSVP with Pam if you can attend.

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Sharing Vulnerable Populations Websites:

Seattle-King County Public Health, An Influenza Pandemic Planning Guide for Homeless and Housing Services Providers (Edition #1)

<http://www.metrokc.gov/health/pandemicflu/panflu-guidelines-homeless.pdf>

King County (WA) Public Health, Vulnerable Populations Action Team

<http://www.metrokc.gov/health/VPAT/>