



FINANCIAL STATEMENTS  
(WITH SUPPLEMENTARY INFORMATION)

FOR THE YEARS ENDED JUNE 30, 2023 AND 2022

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**INDEPENDENT AUDITORS' REPORT ON FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**

To the Board of Directors  
United Way of the Eastern Panhandle, Inc.  
Martinsburg, West Virginia

**Opinion**

We have audited the accompanying financial statements of the United Way of the Eastern Panhandle, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Way of the Eastern Panhandle, Inc. as of June 30, 2023 and 2022 and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of United Way of the Eastern Panhandle, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the United Way of the Eastern Panhandle Inc's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of United Way of the Eastern Panhandle, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about United Way of the Eastern Panhandle, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedules of Agency Allocations is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Decker & Company PLLC*

November 29, 2023

**United Way of the Eastern Panhandle, Inc.**  
**STATEMENTS OF FINANCIAL POSITION**  
June 30, 2023 and 2022

	2023	2022
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	\$ 1,847,445	\$ 1,557,159
Pledges receivable (net of allowance of \$23,995 and \$24,837 respectively)	322,344	362,134
Prepaid expenses	9,374	5,519
Total Current Assets	2,179,163	1,924,812
<b>Noncurrent Assets</b>		
Beneficial interest in assets held by others	295,059	169,010
Investments	447,095	889,227
Property and equipment, net	11,491	12,588
Total Noncurrent Assets	753,645	1,070,825
<b>Other Assets</b>		
Restricted assets:		
Cash	4,945	2,475
<b>Total assets</b>	<b>\$ 2,937,753</b>	<b>\$ 2,998,112</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts payable and accrued expenses	\$ 10,843	\$ 8,898
Compensation liabilities	23,276	13,230
Other liabilities	21,793	37,090
Deferred revenue	130,165	118,512
<b>Total current liabilities</b>	186,077	177,730
<b>NET ASSETS</b>		
Without donor restrictions	1,654,549	1,738,278
With donor restrictions	1,097,127	1,082,104
<b>Total net assets</b>	2,751,676	2,820,382
<b>Total liabilities and net assets</b>	<b>\$ 2,937,753</b>	<b>\$ 2,998,112</b>

The accompanying notes are an integral part of the financial statements.

**United Way of the Eastern Panhandle, Inc.**  
**STATEMENT OF ACTIVITIES**  
For the year ended June 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
<b>SUPPORT, REVENUES AND RECLASSIFICATIONS</b>			
Campaign contributions	\$ 578,117	\$ 420,210	\$ 998,327
Bequests	457,744	-	457,744
Community projects	248,235	-	248,235
Investment income	100,267	-	100,267
Non-financial contributions	65,235	-	65,235
Reclassifications			
Satisfaction of passage of time restrictions	405,187	(405,187)	-
<b>Total support, revenue and reclassifications</b>	<u>1,854,785</u>	<u>15,023</u>	<u>1,869,808</u>
<b>EXPENSES</b>			
Program services:			
Agency allocations	299,322	-	299,322
Unity campaign distributions	384,947	-	384,947
Non-Agency allocations	16,544	-	16,544
Other community support	317,861	-	317,861
Total community support	1,018,674	-	1,018,674
Teen Court	16,001	-	16,001
Summer Youth Employment	134,017	-	134,017
Other program services	552,339	-	552,339
Supporting Services:			
Management and general	85,709	-	85,709
Fundraising	131,774	-	131,774
<b>Total expenses</b>	<u>1,938,514</u>	<u>-</u>	<u>1,938,514</u>
<b>Change in net assets</b>	(83,729)	15,023	(68,706)
<b>Net assets, beginning of year</b>	<u>1,738,278</u>	<u>1,082,104</u>	<u>2,820,382</u>
<b>Net assets, end of year</b>	<u>\$ 1,654,549</u>	<u>\$ 1,097,127</u>	<u>\$ 2,751,676</u>

The accompanying notes are an integral part of the financial statements.

**United Way of the Eastern Panhandle, Inc.**  
**STATEMENT OF ACTIVITIES**  
For the year ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
<b>SUPPORT, REVENUES AND RECLASSIFICATIONS</b>			
Campaign contributions	\$ 757,999	\$ 384,947	\$ 1,142,946
Community projects	269,323	-	269,323
Non-financial contributions	39,975	-	39,975
Investment and other income	(76,458)	-	(76,458)
PPP loan forgiveness	52,444	-	52,444
Reclassifications			
Satisfaction of passage of time restrictions	<u>511,135</u>	<u>(511,135)</u>	<u>-</u>
<b>Total support, revenue and reclassifications</b>	<u>1,554,418</u>	<u>(126,188)</u>	<u>1,428,230</u>
<b>EXPENSES</b>			
Program services:			
Agency allocations	303,491		303,491
Unity campaign distributions	481,119		481,119
Non-Agency allocations	16,246		16,246
Other community support	<u>224,130</u>		<u>224,130</u>
Total community support	1,024,986	-	1,024,986
Teen Court	9,837	-	9,837
Summer Youth Employment	179,820	-	179,820
Other program services	238,235	-	238,235
Supporting Services:			
Management and general	93,378	-	93,378
Fundraising	<u>136,256</u>	<u>-</u>	<u>136,256</u>
<b>Total expenses</b>	<u>1,682,512</u>	<u>-</u>	<u>1,682,512</u>
<b>Change in net assets</b>	(128,094)	(126,188)	(254,282)
<b>Net assets, beginning of year</b>	<u>1,866,372</u>	<u>1,208,292</u>	<u>3,074,664</u>
<b>Net assets, end of year</b>	<u>\$ 1,738,278</u>	<u>\$ 1,082,104</u>	<u>\$ 2,820,382</u>

The accompanying notes are an integral part of the financial statements.

**United Way of the Eastern Panhandle, Inc.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the year ended June 30, 2023

	Program Services				Supporting Services			
	Community Support	Teen Court	YPS Program	Other Program Services	Total	Management and General	Fund Raising	Total
Agency & other allocations	\$ 688,951	\$ -	\$ -	\$ -	\$ 688,951	\$ -	\$ -	\$ 688,951
Community projects	-	-	23,675	552,339	576,014	-	-	576,014
Salaries and wages	188,683	-	25,727	-	214,410	50,061	50,061	314,532
Contractual costs	-	8,912	70,000	-	78,912	-	-	78,912
Non-financial expenses	44,359	-	-	-	44,359	10,438	10,438	65,235
Employee benefits	32,129	-	-	-	32,129	7,560	7,560	47,249
Marketing/ Program Supplies	-	-	-	-	-	-	46,065	46,065
Payroll taxes	23,736	-	1,968	-	25,704	3,830	3,830	33,364
Equipment maintenance and contracts	11,849	-	-	-	11,849	2,788	2,788	17,425
Occupancy and maintenance	4,896	500	6,000	-	11,396	1,152	1,152	13,700
Payments to affiliated organizations	3,986	-	-	-	3,986	3,985	3,985	11,956
Misc. items	4,307	2,758	61	-	7,126	1,436	1,436	9,998
Professional Fees	6,358	-	-	-	6,358	1,496	1,496	9,350
Telephone	2,249	-	1,932	-	4,181	529	529	5,239
Travel	340	-	4,654	-	4,994	114	114	5,222
Training and meetings	247	3,721	-	-	3,968	82	82	4,132
Insurance	2,450	-	-	-	2,450	816	816	4,082
Depreciation	1,927	-	-	-	1,927	642	642	3,211
Community expense	1,245	-	-	-	1,245	460	460	2,165
Office supplies	576	110	-	-	686	193	193	1,072
Postage	234	-	-	-	234	77	77	388
Dues and subscriptions	151	-	-	-	151	50	50	251
<b>Total</b>	<b>\$ 1,018,673</b>	<b>\$ 16,001</b>	<b>\$ 134,017</b>	<b>\$ 552,339</b>	<b>\$1,721,030</b>	<b>\$ 85,709</b>	<b>\$ 131,774</b>	<b>\$ 1,938,513</b>

The accompanying notes are an integral part of the financial statements.



**United Way of the Eastern Panhandle, Inc.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the year ended June 30, 2022

	Program Services				Total	Supporting Services		Total
	Community Support	Teen Court	YPS Program	Other Program Services		Management and General	Fund Raising	
Agency allocations & other distributions	\$ 812,610	\$ -	\$ -	\$ -	\$ 812,610	\$ -	\$ -	\$ 812,610
Salaries and wages	130,256	-	83,040	-	213,296	56,987	56,987	327,270
Community projects	-	-	11,130	238,235	249,365	-	-	249,365
Contractual costs	-	8,875	65,000	-	73,875	-	-	73,875
Non-financial expenses	21,321	-	-	-	21,321	9,327	9,327	39,975
Marketing/Program Supplies	-	-	-	-	-	-	39,427	39,427
Employee benefits	20,880	-	-	-	20,880	9,135	9,135	39,150
Payroll taxes	6,311	-	6,333	-	12,644	3,155	3,155	18,954
Equipment maintenance and contracts	10,082	-	-	-	10,082	4,411	4,411	18,904
Payments to affiliated organizations	5,024	-	-	-	5,024	5,023	5,023	15,070
Occupancy & Maintenance	2,430	-	6,000	-	8,430	810	2,160	11,400
Professional Fees	4,986	-	-	-	4,986	2,182	2,182	9,350
Travel	358	-	5,267	-	5,625	119	319	6,063
Miscellaneous items	1,578	300	1,670	-	3,548	526	1,403	5,477
Telephone	1,495	-	1,380	-	2,875	498	1,328	4,701
Insurance	4,028	-	-	-	4,028	-	-	4,028
Depreciation	1,486	-	-	-	1,486	651	651	2,788
Community expense	1,384	-	-	-	1,384	297	297	1,978
Office supplies	302	43	-	-	345	101	273	719
Training and meetings	40	619	-	-	659	13	35	707
Postage	241	-	-	-	241	105	105	451
Dues and subscriptions	174	-	-	-	174	38	38	250
<b>Total</b>	<b>\$ 1,024,986</b>	<b>\$ 9,837</b>	<b>\$ 179,820</b>	<b>\$ 238,235</b>	<b>\$ 1,452,878</b>	<b>\$ 93,378</b>	<b>\$ 136,256</b>	<b>\$ 1,682,512</b>

The accompanying notes are an integral part of the financial statements.

**United Way of the Eastern Panhandle, Inc.**  
**STATEMENTS OF CASH FLOW**  
For the years ended June 30, 2023 and 2022

	<u>2023</u>	<u>2022</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ (68,706)	\$ (254,282)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	3,211	2,788
PPP loan forgiveness	-	(52,444)
Changes in assets and liabilities		
(Increase) decrease in pledges receivable	39,790	(101,805)
(Increase) decrease in prepaid expenses	(3,855)	24,295
(Increase) decrease in restricted assets	(2,470)	2,241
Increase (decrease) in accounts payable	1,945	4,574
Increase (decrease) in compensation liabilities	10,046	(4,814)
Increase (decrease) in agency liabilities	(3,644)	27,570
<b>Net cash provided by (used in) operating activities</b>	<u>(23,683)</u>	<u>(351,877)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from sale of investments	442,132	93,060
Purchase of equipment	(2,114)	(2,188)
Purchase of beneficial interest in assets held by others	(100,000)	-
(Increase) decrease in beneficial interest in assets held by others	(26,049)	33,465
<b>Net cash provided by investing activities</b>	<u>313,969</u>	<u>124,337</u>
<b>Net increase (decrease) in cash and cash equivalents</b>	<u>290,286</u>	<u>(227,540)</u>
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<u>1,557,159</u>	<u>1,784,699</u>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<u>\$ 1,847,445</u>	<u>\$ 1,557,159</u>

The accompanying notes are an integral part of the financial statements.

**United Way of the Eastern Panhandle, Inc.**  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023 and 2022

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**NATURE OF OPERATIONS**

The United Way of the Eastern Panhandle, Inc. is an organization of contributors dedicated to providing a voluntary organization to supply the means by which a cross section of citizens and agencies, governmental and voluntary, may join in a community-wide effort to deliver efficient human service programs effectively related to current needs. Our mission is to inspire our community to create change. Together we will give, advocate, and volunteer to improve Education, Health, and Financial stability. The Organization serves the citizens of Berkeley, Jefferson, and Morgan Counties, West Virginia.

**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities. Under this basis, revenues are recognized when earned and expenses are recognized when incurred.

**Adoption of New Accounting Standards**

On July 1, 2022, the Organization adopted Accounting standards update (ASU) 2020-07, Presentation and Disclosures by Not-For-Profit Entities for Contributed Nonfinancial Assets. This ASU enhances presentation and disclosure requirements of contributed nonfinancial assets for not-for-profit entities to increase transparency about their measurement and the amount used in programs and other activities. See also the Revenue Recognition policy in the Summary of Significant Accounting Policies. There was not a material impact to revenue as a result of applying ASU 2020-07 for the year ended June 30, 2023, and there have not been significant changes to the Organization's business processes, systems, or internal controls as a result of implementing the standard.

On July 1, 2022, the Organization adopted Accounting standards update (ASU) 2016-02, Leases (Topic 842). The objective of this ASU is to increase transparency and comparability in financial reporting by requiring balance sheet recognition of leases and note disclosure of certain information about lease arrangements. This ASU codifies FASB Accounting Standards Codification (ASC) 842, Lease, and makes conforming amendments to other FASB ASC topics. This Standard increases the usefulness of the financials statements by requiring recognition of certain lease assets and liabilities of lease that previously were classified as operating leases. It establishes a single model for lease accounting based on the foundations principle that lease are financings of the right to use an underlying asset. There was not a material impact to these financial statements as a result of applying ASU 2016-02 for the year ended June 30, 2023, and there have not been significant changes to the Organization's business processes, systems, or internal controls as a result of implementing the standard.

**Basis of Presentation**

Financial statement presentation follows the requirements of the Not-for-Profit Entities Presentation of Financial Statements Topic of the FASB Accounting Standards Codification. Under the Standards, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Net assets with donor restrictions consist of assets whose use is limited by donor imposed time and/or purpose restrictions, or those contributed with donor stipulations that they be held in perpetuity with use of income with or without donor restrictions. Net assets without donor restrictions are those currently available for use in the Organization's general operations under the direction of the board. Revenues are reported as increases in net assets without donor restriction unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Expirations of donor restrictions on the net assets (i.e., the donor-stipulation has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets. Donor restricted contributions whose restrictions are met in the same reporting period are reported as revenue within net assets without donor restrictions.

**United Way of the Eastern Panhandle, Inc.**  
NOTES TO FINANCIAL STATEMENTS (continued)  
June 30, 2023 and 2022

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Use of Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities as of the date of the financial statements, and revenues and expenses during the reporting period. Actual results could differ from these estimates. Significant estimates used in preparing these financial statements include determining the allowance for uncollectable pledges.

**Cash and Cash equivalents**

For the years ended June 30, 2023 and 2022, the Organization's cash in bank balances exceeded the insured FDIC limits on certain occasions. For purposes of reporting, management considers certificates of deposit to be cash equivalents. Management does not include restricted cash as cash equivalents because of the agency nature of these accounts. Management deems collateral risk of deposits in excess of the FDIC \$250,000 limit to be minimal.

**Pledges Receivable**

The Organization accounts for bad debts using the allowance method to estimate the possible losses in the collection of its pledges and other receivables. The estimate is based on historic collection experience, a review of the current status of the receivables and management's judgment. Receivables are written off as bad debt expense in the period management feels that they become uncollectible.

**Investment Securities**

Investments are carried at fair value. Realized gains and losses on sales of securities are recognized based on the carrying value of specified securities sold and are included in revenue. Changes in unrealized gains and losses are included in the determination of changes in net assets.

**Property and Equipment**

Property and equipment are stated at cost and are being depreciated over estimated useful lives of 5-40 years using the straight-line method. The Organization's policy is to capitalize all property and equipment costs in excess of \$500.

**Revenue Recognition**

Unconditional promises to give are recognized as revenue when the underlying promises are received by the Organization. Contributions received are recorded as net assets with or without restrictions, depending on the existence and/or nature of any donor restrictions.

All donor-restricted contributions are reported as an increase in net assets with donor restriction, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

The Organization recognizes donor direct designations as campaign revenue and agency allocations as allowed by the Not-for-Profit Entities Presentation of Financial Statements Topic of the FASB Accounting Standards Codification as a result of campaign literature that grants the Organization variance power over donor direct designations from restrictions.

Funds received by the Organization under memorandums of understanding of which the other party of the contract receives commensurate or proportional value is accounted for as an exchange transaction in return for the assets received. If commensurate or proportional value is not received by the other party, then the transaction is accounted for as a contribution and follows contribution accounting standards.

**United Way of the Eastern Panhandle, Inc.**  
NOTES TO FINANCIAL STATEMENTS (continued)  
June 30, 2023 and 2022

**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Donated Services**

The Organization receives a substantial amount of non-financial donated services from volunteers who assist in fund raising and special projects. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition under the Not-for Profit Entities Revenue Recognition Topic of the FASB Accounting Standards Codification.

**Income Tax Status**

The Organization is a not-for profit organization and is generally exempt from federal income taxes under Internal Revenue Code Section 501(c)(3) and it files its information returns in the United States federal jurisdiction. These information returns are subject to examination by that jurisdiction generally for three years after they were filed.

**Expenses by Nature and Function**

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. Expenses are allocated on the basis of time and effort studies, as well as, specific identification by the Organization's staff.

**PLEDGES RECEIVABLE**

Pledges receivable consist of the following at June 30, 2023:

Pledges-2023 Campaign	\$ 346,339
Less allowance for uncollectable pledges	(23,995)
Net pledges receivable at June 30, 2023	<u>\$ 322,344</u>

Pledges receivable consist of the following at June 30, 2022:

Pledges-2022 Campaign	\$ 386,971
Less allowance for uncollectable pledges	(24,837)
Net pledges receivable at June 30, 2022	<u>\$ 362,134</u>

All of the above pledges are due in less than one year.

**BENEFICIAL INTEREST IN ASSETS HELD BY OTHERS**

The Organization has established agency endowment funds with the Eastern West Virginia Community Foundation which were valued at \$295,059 and \$169,010 as of June 30, 2023 and 2022, respectively. The funds are intended as perpetual endowments for charitable purposes and are dedicated to the payment of grants from time to time as calculated under the Foundation's spending policy. The funds are subject to the terms and provisions of the articles of incorporation and bylaws of the Foundation including the ability of the Board of Directors of the Foundation to modify any restriction or condition on the distribution of funds for any specified charitable purpose or purposes or to a specified charitable organization or organizations if in the sole judgment of the Board, such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community or area served. Agency funds held at June 30 are as follows:

	2023	2022
United Way of the Eastern Panhandle Fund	\$ 228,785	\$ 107,249
United Way Thriving Children Fund	10,360	9,655
United Way Strong Families Fund	10,355	9,650
United Way Community Safety Net Fund	35,207	32,809
United Way Independent Seniors Fund	10,352	9,647
Total	<u>\$ 295,059</u>	<u>\$ 169,010</u>

**United Way of the Eastern Panhandle, Inc.**  
NOTES TO FINANCIAL STATEMENTS (continued)  
June 30, 2023 and 2022

**INVESTMENTS/FAIR VALUES ON FINANCIAL INSTRUMENTS**

Generally accepted accounting principles establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements), quoted prices for similar assets or liabilities in active or inactive markets either observable or corroborated by observable market data (level 2), and the lowest priority to unobservable inputs (level 3 measurements).

The following table sets forth by level, within the fair value hierarchy, the Organization's assets at fair value as of June 30, 2023.

	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Investments:				
Fixed income	\$ 151,677	\$ 151,678	\$ -	\$ -
Equities	<u>289,087</u>	<u>289,087</u>	-	-
	<u>440,764</u>	<u>\$ 440,765</u>	<u>\$ -</u>	<u>\$ -</u>
Money Market Fund	6,331			
Total	<u>\$ 447,095</u>			

**PROPERTY AND EQUIPMENT**

Property and equipment consist of the following at June 30:

	<u>2023</u>	<u>2022</u>
Office equipment	\$ 33,387	\$ 31,273
Less accumulated depreciation	<u>(21,896)</u>	<u>(18,685)</u>
Property and equipment, net of depreciation	<u>\$ 11,491</u>	<u>\$ 12,588</u>

**NOTE PAYABLE**

In April 2021, the Organization entered into a loan agreement with a local bank in the amount of \$52,444 that was part of the U.S. Small Business Administrations Paycheck Protection Program (PPP). The loan had the potential to be partially or fully forgiven if the Organization used the loan proceeds for its payroll costs and other expenses in accordance with the requirements of the SBA. The Organization received SBA forgiveness for the full amount in March 2022 and is reported as revenue in the statement of activities for the year ended June 30, 2022.

**NET ASSETS**

Net assets with donor restrictions were as follows for the year ended June 30:

	<u>2023</u>	<u>2022</u>
Subject to passage of time:		
Agency and other allocations	\$ 317,885	\$ 319,076
Unity campaign	420,210	384,947
Warm the Children program	<u>359,032</u>	<u>378,081</u>
Total	<u>\$ 1,097,127</u>	<u>\$ 1,082,104</u>

In July 2023, \$420,210, that was restricted for the Unity Campaign at June 30, 2023, was distributed to qualified Unity Campaign participants.

**United Way of the Eastern Panhandle, Inc.**  
NOTES TO FINANCIAL STATEMENTS (continued)  
June 30, 2023 and 2022

**NON-FINANCIAL CONTRIBUTIONS**

Contributions of donated facilities, and advertising, are recorded at their fair values in the period received based on comparable values of like items in the surrounding area. For the years ended June 30, 2023 and June 30, 2022 non-financial contributions are as follows:

	2023	2022
Office rent	\$ 59,000	\$ 32,000
Advertising	6,235	7,975
Total non-financial contributions	\$ 65,235	\$ 39,975

**MEMORANDUM OF UNDERSTANDING**

The Organization (UWEP) entered into a memorandum of understanding with the Region VII Workforce Investment Board (WIB) on June 18, 2010 and renewed such understanding in June 2022, to establish a partnership to provide payroll support for the Summer Youth Employment Program. UWEP received funding from WIB to accomplish this purpose. The funding is considered to be an exchange transaction. Accordingly, revenue is recognized when earned and expenses are recognized as incurred.

**OPERATING LEASE**

The Organization entered into a 36 month lease with United Bank for office space, on September 15, 2014, the lease was updated to a 60 month lease January 1, 2023. The office space is provided as non-financial contribution. Under ASC 2020-07, non-financial lease contributions are not accounted for as a lease transaction. However, the Organization paid \$450 per month for the first half of the year and \$750 per month for the second half of the year, for it's prorated share of utilities.

**PENSION PLAN**

In January 2021 the Organization established a Simplified Employee Pension Plan ("SEP-IRA, the Plan") with T. Rowe Price. All employees who have completed one year of service and are 18 years of age are eligible to participate. The Organization has contributed five percent (5%) for the year as a percentage of annual compensation. The Organization's contribution to the Plan was \$12,522 and \$12,157 for the years ended June 30, 2023 and 2022, respectively.

**AVAILABILITY OF FINANCIAL ASSETS**

At June 30, 2023, the Organization has \$2,616,884 of financial assets available within one year of the statement of financial position to meet cash needs, which consists of \$1,847,445 of cash, \$322,344 of pledges receivable, and \$447,095 of investments. \$1,097,127 of those financial assets are subject to donor restrictions which leaves the Organization \$1,519,757 of financial assets available within one year of the statement of financial position to meet cash needs for general expenditures. The Organization has set a goal of having financial assets on hand to meet 6 months of normal operating expenses, which are, on average, around \$985,000. As part of its liquidity management, the Organization has a policy to structure its financial assets to be available as general expenditures, liabilities, and other obligations become due. Should an unforeseen liquidity need arise, the Organization would seek funds from the general public.

**SUBSEQUENT EVENTS**

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through November 29, 2023 the date the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION



**United Way of the Eastern Panhandle, Inc.**  
**SCHEDULES OF AGENCY ALLOCATIONS**  
For the years ended June 30, 2023 and 2022

	<u>2023 (A)</u>	<u>2022 (A)</u>
A Moment of Magic	\$ 2,511	\$ 1,500
American Red Cross	7,500	10,475
Animal Welfare Society	1,638	1,122
Arrowhead United Way	260	-
Art & Humanities Alliance of JC	11	-
Berkeley County Back Pack Program	18,895	21,206
Berkeley County Day Report Center	1,500	-
Berkeley Height Elementary School	3,891	-
Berkeley Senior Services	19,052	21,706
Black Child Development Institute	-	360
Black Cat Music Cooperative	10,222	10,026
Blessing Box Mission	-	1,000
Blue Ridge Community & Technical college	-	250
Boys Scouts of America, SAC	18	216
Boys & Girls Club of the Eastern Panhandle	30,279	40,436
CASA of the Eastern Panhandle	36,226	36,903
Catholic Charities of West Virginia	39,788	23,350
CCAP	35,584	41,552
Children's Home Society	12,593	18,257
Children's Tree House	-	90
Children First Child Development Center	11,625	11,125
City of Martinsburg Water/Sewer Dept	-	500
Community Alternative to Violence	10,480	11,211
Community Markets	2,775	-
Community Networks	18,416	18,813
Eagle School Intermediate	4,500	-
Eastern Area Health Education Ctr.	-	5,000
Eastern Panhandle Deaf Alliances	3,468	7,408
Eastern Panhandle Empowerment Center	10,431	23,067
EVAK K9 Search and Rescue Team, Inc.	1,376	6,052
Faith Community Coalition for the Homeless	9,921	36,335
Faith Feeding Freedom	5,029	12,578
Friends Fur Life Rescue	117	-
Girls on the Run	5,298	7,118
Girl Scout Council of the Nation's Capital	47	49
Good Samaritan Free Clinic	11,893	20,798
Good Shepherd	8,220	10,552
Habitat for Humanity	2,489	195
Habitat for Humanity WFC	-	49
Healthy Smiles Oral Health Center	-	488
Horses With Hearts	97,818	136,087
Hospice of the Panhandle	2,882	4,457
Humane Society -BC	4,373	13,910
Humane Society -MC	1,181	994
Innovative Community Solutions	-	1,000
Islamic Society of Martinsburg	225	225
James Rumsey Technical Institute	-	250
JC Ministries	13,703	15,561
JROTC	-	250
JuMP	9,054	7,358
Juvenile Drug Court	-	270
Kirby Randolph Foundation	513	162
Life or Drugs, Tri-State Support	1,586	-
Legal Aid of WV	-	70
Lupus Foundation	-	140
Martinsburg Civil Air Patrol	-	250
Martinsburg Initiative	9,629	2,500
Martinsburg Rescue Mission	1,496	-
Martinsburg Rock School	2,084	194

See independent auditor's report

**United Way of the Eastern Panhandle**  
 SCHEDULE OF AGENCY ALLOCATIONS (continued)  
 For the years ended June 30, 2023 and 2022

	<u>2023</u>	<u>2022 (A)</u>
MC Homeless Coalition	14,415	5,094
Meals on Wheels, Berkeley County	42,071	67,009
Meals on Wheels, Jefferson County	8,498	4,675
Miscellaneous	-	1,654
Morgan Arts Council	13,773	-
Morgan County Partnership	16,805	13,835
Mountaineer Community Health Center	3,000	-
Norborne Preschool & Daycare	7,500	11,590
Old Opera House	11	-
Panhandle Home Health	18,475	29,857
Parks & Rec, Board-Martinsburg/Berkeley County WV	190	404
Potomac Valley Audubon Society	112	90
Promise Neighborhood Initiative	532	-
PurposeFULL Paws	-	7
Salvation Army	-	143
Shenandoah Community Health Foundation	18,601	12,397
Shepherdstown Day Care Center	9,170	12,710
Stars that Shine	3,593	3,838
Starting Points	23,688	31,291
Telamon Corporation	30,488	5,000
Two Rivers Giving Circle	1,000	-
United Way of Anchorage	-	78
United Way of Greater Greensboro	204	-
United Way of Northern Shenandoah Valley	550	495
United Way of Washington County	572	78
Wildwood Foundation	936	900
	<u>\$ 684,781</u>	<u>\$ 784,610</u>

**(A) Includes Unity Campaign distributions for the fiscal years ended June 30, 2023 & 2022.**

See independent auditors' report