



FINANCIAL STATEMENTS
(WITH SUPPLEMENTARY INFORMATION)

FOR THE YEARS ENDED JUNE 30, 2022 AND 2021

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**INDEPENDENT AUDITORS' REPORT ON FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

To the Board of Directors
United Way of the Eastern Panhandle, Inc.
Martinsburg, West Virginia

Opinion

We have audited the accompanying financial statements of the United Way of the Eastern Panhandle, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Way of the Eastern Panhandle, Inc as of June 30, 2022 and 2021 and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of United Way of the Eastern Panhandle, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the United Way of the Eastern Panhandle Inc's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of United Way of the Eastern Panhandle, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about United Way of the Eastern Panhandle, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Decker & Company PLLC

February 13, 2023

United Way of the Eastern Panhandle, Inc.
STATEMENTS OF FINANCIAL POSITION
June 30, 2022 and 2021

	2022	2021
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 1,557,159	\$ 1,784,699
Pledges receivable (net of allowance of \$24,837 and \$52,700 respectively)	362,134	260,329
Prepaid expenses	5,519	29,814
	1,924,812	2,074,842
Noncurrent Assets		
Beneficial interest in assets held by others	169,010	202,475
Investments	889,227	982,287
Property and equipment, net	12,588	13,188
	1,070,825	1,197,950
Other Assets		
Restricted assets:		
Cash	2,475	4,716
	\$ 2,998,112	\$ 3,277,508
LIABILITIES		
Accounts payable and accrued expenses	\$ 8,898	\$ 4,324
Compensation liabilities	13,230	18,044
Other liabilities	37,090	24,449
Note Payable-PPP	-	52,444
Deferred revenue	118,512	103,583
	177,730	202,844
NET ASSETS		
Without donor restrictions	1,738,278	1,866,382
With donor restrictions	1,082,104	1,208,282
	2,820,382	3,074,664
Total net assets	2,820,382	3,074,664
Total liabilities and net assets	\$ 2,998,112	\$ 3,277,508

The accompanying notes are an integral part of the financial statements.

United Way of the Eastern Panhandle, Inc.
STATEMENT OF ACTIVITIES
For the year ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT, REVENUES AND RECLASSIFICATIONS			
Campaign contributions	\$ 757,999	\$ 384,947	\$ 1,142,946
Community projects	269,323	-	269,323
In-kind contributions	39,975	-	39,975
Investment and other income	(76,458)	-	(76,458)
PPP loan forgiveness	52,444	-	52,444
Reclassifications			
Satisfaction of passage of time restrictions	<u>511,135</u>	<u>(511,135)</u>	<u>-</u>
Total support, revenue and reclassifications	<u>1,554,418</u>	<u>(126,188)</u>	<u>1,428,230</u>
EXPENSES			
Program services:			
Agency allocations	303,491		303,491
Unity campaign distributions	481,119		481,119
Non-Agency allocations	16,246		16,246
Other community support	<u>224,130</u>		<u>224,130</u>
Total community support	1,024,986	-	1,024,986
Teen Court	9,837	-	9,837
Summer Youth Employment	179,820	-	179,820
Other program services	238,235	-	238,235
Supporting Services:			
Management and general	93,378	-	93,378
Fundraising	<u>136,256</u>	<u>-</u>	<u>136,256</u>
Total expenses	<u>1,682,512</u>	<u>-</u>	<u>1,682,512</u>
Change in net assets	(128,094)	(126,188)	(254,282)
Net assets, beginning of year	<u>1,866,372</u>	<u>1,208,292</u>	<u>3,074,664</u>
Net assets, end of year	<u>\$ 1,738,278</u>	<u>\$ 1,082,104</u>	<u>\$ 2,820,382</u>

The accompanying notes are an integral part of the financial statements.

United Way of the Eastern Panhandle, Inc.
STATEMENT OF ACTIVITIES
For the year ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT, REVENUES AND RECLASSIFICATIONS			
Campaign contributions	\$ 626,811	\$ 481,119	\$ 1,107,930
Community projects	229,215	-	229,215
In-kind contributions	39,975	-	39,975
Investment and other income	207,947	-	207,947
PPP loan forgiveness	50,100	-	50,100
Reclassifications			
Satisfaction of passage of time restrictions	62,448	(62,448)	-
Total support, revenue and reclassifications	<u>1,216,496</u>	<u>418,671</u>	<u>1,635,167</u>
EXPENSES			
Program services:			
Agency allocations	339,405	-	339,405
Non-Agency allocations	16,789	-	16,789
Covid recovery distributions	203,750	-	203,750
Other community support	11,796	-	11,796
Total community support	571,740	-	571,740
Teen Court	7,247	-	7,247
Summer Youth Employment	150,317	-	150,317
Other program services	310,981	-	310,981
Supporting Services:			
Management and general	97,089	-	97,089
Fundraising	129,097	-	129,097
Total expenses	<u>1,266,471</u>	<u>-</u>	<u>1,266,471</u>
Change in net assets	(49,975)	418,671	368,696
Net assets, beginning of year	<u>1,916,347</u>	<u>789,621</u>	<u>2,705,968</u>
Net assets, end of year	<u>\$ 1,866,372</u>	<u>\$ 1,208,292</u>	<u>\$ 3,074,664</u>

The accompanying notes are an integral part of the financial statements.

United Way of the Eastern Panhandle, Inc.
STATEMENTS OF CASH FLOW
For the years ended June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (254,282)	\$ 368,696
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	2,788	2,768
PPP loan forgiveness	(52,444)	(50,100)
Changes in assets and liabilities		
(Increase) decrease in pledges receivable	(101,805)	(66,095)
(Increase) decrease in prepaid expenses	24,295	(28,519)
(Increase) decrease in restricted assets	2,241	204
Increase (decrease) in accounts payable	4,574	(72)
Increase (decrease) in compensation liabilities	(4,814)	8,929
Increase (decrease) in agency liabilities	27,570	32,537
Net cash provided by (used in) operating activities	<u>(351,877)</u>	<u>268,348</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	93,060	(164,718)
Purchase of equipment	(2,188)	(4,913)
(Increase) decrease in beneficial interest in assets held by others	33,465	(41,321)
Net cash provided by (used in) investing activities	<u>124,337</u>	<u>(210,952)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from note payable	-	52,444
Net cash provided by (used in) investing activities	<u>-</u>	<u>52,444</u>
Net increase (decrease) in cash and cash equivalents	<u>(227,540)</u>	<u>109,840</u>
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>1,784,699</u>	<u>1,674,859</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 1,557,159</u>	<u>\$ 1,784,699</u>

The accompanying notes are an integral part of the financial statements.

United Way of the Eastern Panhandle, Inc.
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2022

	Program Services				Total	Supporting Services		Total
	Community Support	Teen Court	YPS Program	Other Program Services		Management and General	Fund Raising	
Agency allocations & other distributions	\$ 812,610	\$ -	\$ -	\$ -	\$ 812,610	\$ -	\$ -	\$ 812,610
Salaries and wages	130,256	-	83,040	-	213,296	56,987	56,987	327,270
Community projects	-	-	11,130	238,235	249,365	-	-	249,365
Contractual costs	-	8,875	65,000	-	73,875	-	-	73,875
In-kind expenses	21,321	-	-	-	21,321	9,327	9,327	39,975
Marketing/Program Supplies	-	-	-	-	-	-	39,427	39,427
Employee benefits	20,880	-	-	-	20,880	9,135	9,135	39,150
Payroll taxes	6,311	-	6,333	-	12,644	3,155	3,155	18,954
Equipment maintenance and contracts	10,082	-	-	-	10,082	4,411	4,411	18,904
Payments to affiliated organizations	5,024	-	-	-	5,024	5,023	5,023	15,070
Occupancy & Maintenance	2,430	-	6,000	-	8,430	810	2,160	11,400
Professional Fees	4,986	-	-	-	4,986	2,182	2,182	9,350
Travel	358	-	5,267	-	5,625	119	319	6,063
Miscellaneous items	1,578	300	1,670	-	3,548	526	1,403	5,477
Telephone	1,495	-	1,380	-	2,875	498	1,328	4,701
Insurance	4,028	-	-	-	4,028	-	-	4,028
Depreciation	1,486	-	-	-	1,486	651	651	2,788
Community expense	1,384	-	-	-	1,384	297	297	1,978
Office supplies	302	43	-	-	345	101	273	719
Training and meetings	40	619	-	-	659	13	35	707
Postage	241	-	-	-	241	105	105	451
Dues and subscriptions	174	-	-	-	174	38	38	250
Total	\$ 1,024,986	\$ 9,837	\$ 179,820	\$ 238,235	\$ 1,452,878	\$ 93,378	\$ 136,256	\$ 1,682,512

The accompanying notes are an integral part of the financial statements.

United Way of the Eastern Panhandle, Inc.
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2021

	Program Services				Supporting Services			
	Community Support	Teen Court	YPS Program	Other Program Services	Total	Management and General	Fund Raising	Total
Agency & other allocations	\$ 356,194	\$ -	\$ -	\$ -	\$ 356,194	\$ -	\$ -	\$ 356,194
Community projects	-	-	10,545	310,981	321,526	-	-	321,526
Salaries and wages	124,031	-	59,947	-	183,978	54,263	54,264	292,505
Contractual costs	-	6,862	65,000	-	71,862	-	-	71,862
In-kind expenses	19,987	-	-	-	19,987	9,994	9,994	39,975
Employee benefits	19,156	-	-	-	19,156	8,381	8,381	35,918
Payroll taxes	16,237	-	4,586	-	20,823	7,103	7,103	35,029
Marketing/ Program Supplies	-	-	-	-	-	-	26,263	26,263
Equipment maintenance and contracts	10,469	-	-	-	10,469	4,580	4,580	19,629
Payments to affiliated organizations	5,162	-	-	-	5,162	5,161	5,161	15,484
Occupancy and maintenance	2,430	-	6,000	-	8,430	810	2,160	11,400
Training and meetings	4,436	-	-	-	4,436	1,478	3,942	9,856
Professional Fees	4,987	-	-	-	4,987	2,181	2,182	9,350
Telephone	1,426	-	1,656	-	3,082	475	1,268	4,825
Insurance	2,063	-	-	-	2,063	903	903	3,869
Misc. items	1,690	-	47	-	1,737	563	1,501	3,801
Depreciation	1,476	-	-	-	1,476	646	646	2,768
Travel	-	-	2,488	-	2,488	-	-	2,488
Community expense	1,100	-	-	-	1,100	236	236	1,572
Office supplies	355	385	48	-	788	118	315	1,221
Postage	344	-	-	-	344	151	151	646
Dues and subscriptions	175	-	-	-	175	37	38	250
Printing and advertising	22	-	-	-	22	9	9	40
Total	\$ 571,740	\$ 7,247	\$ 150,317	\$ 310,981	\$ 1,040,285	\$ 97,089	\$ 129,097	\$ 1,266,471

The accompanying notes are an integral part of the financial statements.

United Way of the Eastern Panhandle, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2022 and 2021

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

The United Way of the Eastern Panhandle, Inc. is an organization of contributors dedicated to providing a voluntary organization to supply the means by which a cross section of citizens and agencies, governmental and voluntary, may join in a community-wide effort to deliver efficient human service programs effectively related to current needs. Our mission is to inspire our community to create change. Together we will give, advocate, and volunteer to improve Education, Health, and Financial stability. The Organization serves the citizens of Berkeley, Jefferson, and Morgan Counties, West Virginia.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities. Under this basis, revenues are recognized when earned and expenses are recognized when incurred.

Basis of Presentation

Financial statement presentation follows the requirements of the Not-for-Profit Entities Presentation of Financial Statements Topic of the FASB Accounting Standards Codification. Under the Standards, the Organization is required to report information regarding its financial position and activities according to two classes of net assets. Net assets, revenues, and expenses are classified based on the existence or absence of donor imposed restrictions. Net assets with donor restrictions consist of assets whose use is limited by donor imposed time and/or purpose restrictions, or those contributed with donor stipulations that they be held in perpetuity with use of income with or without donor restrictions. Net assets without donor restrictions are those currently available for use in the Organization's general operations under the direction of the board. Donor restricted contributions whose restrictions are met in the same reporting period are reported as revenue within net assets without donor restrictions.

Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities as of the date of the financial statements, and revenues and expenses during the reporting period. Actual results could differ from these estimates. Significant estimates used in preparing these financial statements include determining the allowance for uncollectable pledges.

Cash and Cash equivalents

For the years ended June 30, 2022 and 2021, the Organization's cash in bank balances exceeded the insured FDIC limits on certain occasions. Management deems collateral risk of excess deposits to be minimal.

For purposes of reporting, management considers certificates of deposit to be cash equivalents.

Management does not include restricted cash as cash equivalents because of the agency nature of these accounts.

Pledges Receivable

The Organization accounts for bad debts using the allowance method to estimate the possible losses in the collection of its pledges and other receivables. The estimate is based on historic collection experience, a review of the current status of the receivables and management's judgment. Receivables are written off as bad debt expense in the period management feels that they become uncollectible.

United Way of the Eastern Panhandle, Inc.
NOTES TO FINANCIAL STATEMENTS (continued)
June 30, 2022 and 2021

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Investment Securities

Investments are carried at fair value. Realized gains and losses on sales of securities are recognized based on the carrying value of specified securities sold and are included in revenue. Changes in unrealized gains and losses are included in the determination of changes in net assets.

Property and Equipment

Property and equipment are stated at cost and are being depreciated over estimated useful lives of 5-40 years using the straight-line method.

The Organization's policy is to capitalize all property and equipment costs in excess of \$500.

Revenue Recognition

Unconditional promises to give are recognized as revenue when the underlying promises are received by the Organization. Contributions received are recorded as net assets with or without restrictions, depending on the existence and/or nature of any donor restrictions.

All donor-restricted contributions are reported as an increase in net assets with donor restriction, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

The Organization recognizes donor direct designations as campaign revenue and agency allocations as allowed by the Not-for-Profit Entities Presentation of Financial Statements Topic of the FASB Accounting Standards Codification as a result of campaign literature that grants the Organization variance power over donor direct designations from restrictions.

Donated Services

The Organization receives a substantial amount of donated services from volunteers who assist in fund raising and special projects. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition under the Not-for Profit Entities Revenue Recognition Topic of the FASB Accounting Standards Codification.

Income Tax Status

The Organization is a not-for profit organization and is generally exempt from federal income taxes under Internal Revenue Code Section 501(c)(3) and it files its information returns in the United States federal jurisdiction. These information returns are subject to examination by that jurisdiction generally for three years after they were filed.

Expenses by Nature and Function

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. Expenses are allocated on the basis of time and effort studies, as well as, specific identification by the Organization's staff.

United Way of the Eastern Panhandle, Inc.
NOTES TO FINANCIAL STATEMENTS (continued)
June 30, 2022 and 2021

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

PLEDGES RECEIVABLE

Pledges receivable consist of the following at June 30, 2022:

Pledges-2022 Campaign	\$ 386,971
Less allowance for uncollectable pledges	<u>(24,837)</u>
Net pledges receivable at June 30, 2022	<u><u>\$ 362,134</u></u>

Pledges receivable consist of the following at June 30, 2021:

Pledges-2021 Campaign	\$ 313,029
Less allowance for uncollectable pledges	<u>(52,700)</u>
Net pledges receivable at June 30, 2021	<u><u>\$ 260,329</u></u>

All of the above pledges are due in less than one year.

BENEFICIAL INTEREST IN ASSETS HELD BY OTHERS

The Organization has established agency endowment funds with the Eastern West Virginia Community Foundation which were valued at \$169,010 and \$202,475 as of June 30, 2022 and 2021, respectively. The funds are intended as perpetual endowments for charitable purposes and are dedicated to the payment of grants from time to time as calculated under the Foundation's spending policy. The funds are subject to the terms and provisions of the articles of incorporation and bylaws of the Foundation including the ability of the Board of Directors of the Foundation to modify any restriction or condition on the distribution of funds for any specified charitable purpose or purposes or to a specified charitable organization or organizations if in the sole judgment of the Board, such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community or area served.

Agency funds held at June 30 are as follows:

	2022	2021
United Way of the Eastern Panhandle Fund	\$ 107,249	\$ 128,492
United Way Thriving Children Fund	9,655	11,561
United Way Strong Families Fund	9,650	11,561
United Way Community Safety Net Fund	32,809	39,303
United Way Independent Seniors Fund	9,647	11,558
Total	<u><u>\$ 169,010</u></u>	<u><u>\$ 202,475</u></u>

INVESTMENTS/FAIR VALUES ON FINANCIAL INSTRUMENTS

Generally accepted accounting principles establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements), quoted prices for similar assets or liabilities in active or inactive markets either observable or corroborated by observable market data (level 2), and the lowest priority to unobservable inputs (level 3 measurements).

United Way of the Eastern Panhandle, Inc.
NOTES TO FINANCIAL STATEMENTS (continued)
June 30, 2022 and 2021

INVESTMENTS/FAIR VALUES ON FINANCIAL INSTRUMENTS (continued)

The following table sets forth by level, within the fair value hierarchy, the Organization's assets at fair value as of June 30, 2022.

	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Investments:				
Fixed income	\$ 393,316	\$ 393,316	\$ -	\$ -
Equities	480,915	480,915	-	-
	<u>874,231</u>	<u>\$ 874,231</u>	<u>\$ -</u>	<u>\$ -</u>
Money Market Fund	14,996			
Total	<u>\$ 889,227</u>			

PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30:

	<u>2022</u>	<u>2021</u>
Office equipment	\$ 31,273	\$ 29,084
Less accumulated depreciation	(18,685)	(15,896)
Property and equipment, net of depreciation	<u>\$ 12,588</u>	<u>\$ 13,188</u>

NOTE PAYABLE

In addition, in April 2021, the Organization entered into a loan agreement with a local bank in the amount of \$52,444 that was part of the U.S. Small Business Administrations Paycheck Protection Program (PPP). The loan had the potential to be partially or fully forgiven if the Organization used the loan proceeds for its payroll costs and other expenses in accordance with the requirements of the SBA. The Organization received SBA forgiveness for the full amount in March 2022.

NET ASSETS

Net assets with donor restrictions were as follows for the year ended June 30:

	<u>2022</u>	<u>2021</u>
Subject to passage of time:		
Agency and other allocations	\$ 319,076	\$ 324,082
Unity campaign	384,947	481,119
Warm the Children program	378,081	403,081
Total	<u>\$ 1,082,104</u>	<u>\$ 1,208,282</u>

In July 2022, \$384,947, that was restricted for the Unity Campaign at June 30, 2022, was distributed to qualified Unity Campaign participants.

IN-KIND CONTRIBUTIONS

Contributions of donated facilities, and advertising, are recorded at their fair values in the period received based on comparable values of like items in the surrounding area. For the years ended June 30, 2022 and June 30, 2021 in-kind contributions are as follows:

	<u>2022</u>	<u>2021</u>
Office rent	\$ 32,000	\$ 32,000
Advertising	7,975	7,975
Total in-kind contributions	<u>\$ 39,975</u>	<u>\$ 39,975</u>

United Way of the Eastern Panhandle, Inc.
NOTES TO FINANCIAL STATEMENTS (continued)
June 30, 2022 and 2021

MEMORANDUM OF UNDERSTANDING

The Organization (UWEP) entered into a memorandum of understanding with the Region VII Workforce Investment Board (WIB) on June 18, 2010 and renewed such understanding in June 2022, to establish a partnership to provide payroll support for the Summer Youth Employment Program. UWEP received grant funding from WIB to accomplish this purpose. The grant funding is considered to be an exchange transaction. Accordingly, revenue is recognized when earned and expenses are recognized as incurred.

OPERATING LEASE

The Organization entered into a 36 month lease with United Bank for office space, on September 15, 2014 . The office space is provided as an in-kind contribution. However, the Organization pays \$450 per month, for it's prorated share of utilities. The Organization is currently operating on a month to month basis as a new lease has not yet been executed. Lease expense for the years ended June 30, 2022 and 2021 was \$5,400 and \$5,400, respectively.

PENSION PLAN

In January 2021 the Organization established a Simplified Employee Pension Plan ("SEP-IRA, the Plan") with T. Rowe Price. All employees who have completed one year of service and are 18 years of age are eligible to participate. The Organization has contributed five percent (5%) for the year as a percentage of annual compensation. The Organization's contribution to the Plan was \$12,157 and \$11,803 for the years ended June 30, 2022 and 2021, respectively.

AVAILABILITY OF FINANCIAL ASSETS

At June 30, 2022, the Organization has \$2,808,520 of financial assets available within one year of the statement of financial position to meet cash needs, which consists of \$1,557,159 of cash, \$362,134 of pledges receivable, and \$889,227 of investments. \$1,082,104 of those financial assets are subject to donor restrictions which leaves the Organization \$1,726,416 of financial assets available within one year of the statement of financial position to meet cash needs for general expenditures. The Organization has set a goal of having financial assets on hand to meet 3 months of normal operating expenses, which are, on average, around \$367,300. As part of its liquidity management, the Organization has a policy to structure its financial assets to be available as general expenditures, liabilities, and other obligations become due. Should an unforeseen liquidity need arise, the Organization would seek funds from the general public.

SUBSEQUENT EVENTS

In July of 2022 the Organization made a disbursement of \$40,000 for a Mobile Learning Lab, In August of 2022 a second disbursement was made to local agency in the amount of \$200,000 for assistance with building renovation costs.

In August of 2022 the Organization received an unrestricted donation in the amount of \$417,500. In September 2022, \$100,000 of this donation was disbursed to the Eastern West Virginia Community Foundation for an Endowment Fund.

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through February 13, 2023 the date the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

United Way of the Eastern Panhandle
SCHEDULES OF AGENCY ALLOCATIONS
For the years ended June 30, 2022 and 2021

	<u>2022 (A)</u>	<u>2021</u>
A Moment of Magic	\$ 1,500	\$ -
American Red Cross	10,475	8,585
Animal Welfare Society	1,122	-
Apollo Civic Theatre	-	150
Be-Hive	-	589
Berkeley County 4-H Foundation	-	200
Berkeley County Back Pack Program	21,206	12,447
Berkeley County Pre-K Program	-	2,500
Berkeley County Schools	-	5,000
Berkeley Senior Services	21,706	22,109
Black Child Development Institute	360	-
Black Cat Music Cooperative	10,026	6,000
Blessing Box Mission	1,000	-
Blue Ridge Community & Technical college	250	-
Boys Scouts of America, SAC	216	-
Boys & Girls Club of the Eastern Panhandle	40,436	17,760
CASA of the Eastern Panhandle	36,903	17,233
Catholic Charities of West Virginia	23,350	4,041
CCAP	41,552	11,496
Children's Home Society	18,257	9,697
Children's Tree House	90	-
Children First Child Development Center	11,125	13,414
City of Martinsburg Water/Sewer Dept	500	-
Community Alternative to Violence	11,211	4,763
Community Networks	18,813	14,059
Eastern Area Health Education Ctr.	5,000	3,245
Eastern Panhandle Deaf Alliances	7,408	2,680
Eastern Panhandle Empowerment Center	23,067	11,931
EPIC	-	10,000
EVAK K9 Search and Rescue Team, Inc.	6,052	2,500
Faith Community Coalition for the Homeless	36,335	5,180
Faith Feeding Freedom	12,578	1,180
Girls on the Run	7,118	2,500
Girl Scout Council of the Nation's Capital	49	-
Good Samaritan Free Clinic	20,798	657
Good Shepherd	10,552	10,279
Habitat for Humanity	195	-
Habitat for Humanity WFC	49	-
Healthy Smiles Oral Health Center	488	-
Horses With Hearts	136,087	8,801
Hospice of the Panhandle	4,457	-
Humane Society -BC	13,910	-
Humane Society -MC	994	-
Innovative Community Solutions	1,000	-
Islamic Society of Martinsburg	225	-
James Rumsey Technical Institute	250	-
JC Ministries	15,561	-
JROTC	250	-
JUMP Big Brothers Big Sisters	7,358	6,459
Juvenile Drug Court	270	-
Kirby Randolph Foundation	162	-
Legal Aid of WV	70	-
Lupus Foundation	140	-
Kidz Power Pacs	-	150
Main Street Martinsburg	-	150
Martinsburg Civil Air Patrol	250	-
Martinsburg Initiative	2,500	-
Martinsburg Rock School	194	-
MC Homeless Coalition	5,094	1,000

See independent auditors' report.

United Way of the Eastern Panhandle
SCHEDULES OF AGENCY ALLOCATIONS
For the years ended June 30, 2022 and 2021

	<u>2022 (A)</u>	<u>2021</u>
Meals on Wheels, Berkeley County	67,009	14,849
Meals on Wheels, Jefferson County	4,675	3,107
Miscellaneous	1,654	-
Morgan County Partnership	13,835	10,000
NAACP-Berkeley Branch	-	150
Norborne Preschool & Daycare	11,590	16,775
Outdoor Education Center	-	567
Panhandle Home Health	29,857	16,076
Parks & Rec, Board-Martinsburg/Berkeley County WV	404	-
Potomac Valley Audubon Society	90	-
Project Aware	-	10,000
PurposeFULL Paws	7	6,100
Rescue Mission	-	150
Salvation Army	143	150
Shepherdstown Community Health Foundation	12,397	-
Shepherdstown Day Care Center	12,710	15,836
Stars that Shine	3,838	1,500
Starting Points	31,291	11,771
Telemon Corporation	5,000	7,500
Telemon/ I & R	-	2,500
United Way of Anchorage	78	-
United Way of Northern Shenandoah Valley	495	-
United Way of Washington County	78	-
University Healthcare Foundation	-	4,917
Wildwood Foundation	900	-
Wildwood Middle School	-	702
	<u>\$ 784,610</u>	<u>\$ 341,426</u>

(A) Includes Unity Campaign distributions for the fiscal year ended June 30, 2022.

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